

AGENDA SUPPLEMENT (1)

Meeting: Pewsey Area Board
Place: Woodborough Social Club, Smithy Lane, Woodborough, SN9 5PL
Date: Monday 9 July 2018
Time: 7.00 pm

The Agenda for the above meeting was published on 29th June 2018. Additional documents are now available and are attached to this Agenda Supplement.

Please direct any enquiries on this Agenda to Stuart Figini, of Democratic Services, County Hall, Bythesea Road, Trowbridge, direct line 01225 718221 or email stuart.figini@wiltshire.gov.uk

Press enquiries to Communications on direct lines (01225)713114/713115.

This Agenda and all the documents referred to within it are available on the Council's website at www.wiltshire.gov.uk

- 11 **Update on Working Groups (Pages 3 - 12)**
- 13 **Community Engagement Manager Update (Pages 13 - 16)**
- 15 **Urgent items (Pages 17 - 18)**

DATE OF PUBLICATION: 6 th July 2018
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Report to Pewsey Area Board
Date of meeting 9th July 2018
Title of report Youth Grant Funding

Purpose of the Report:

To consider the applications for funding listed below together with the recommendations of the Local Youth Network (LYN) Management Group.

Applicant	Amount requested	LYN Management Group recommendation
Pewsey Community Area Partnership	£3872.00	Update to be provided at Area Board meeting

1. Background

The recommendation from the LYN Management Group has been made in accordance with the following guidelines:

- Leaders guidance for Community Area Boards on Positive Activities for Young People
- Positive Activities for Young People Local Youth Network Terms of Reference
- Positive Activities Toolkit for Community Area Boards

Young people have considered this application and identified it as a priority for Area Board funding.

2. Main Considerations

- 2.1. Councillors will need to be satisfied that Youth Grant Funding awarded in the 2018/2019 year are made to projects that can realistically proceed within a year of it being awarded.
- 2.2. Councillors will need to decide and be assured that young people and the community will benefit from the funding being awarded and the project/positive activity proceeding. The application should meet the identified needs, priorities and outcomes for young people in the areas, as identified in the LYN Needs Assessment and Strategic Plan.
- 2.3. Councillors will need to ensure measures have been taken in relation to safeguarding children and young people.
- 2.4. Councillors will need to ensure that young people have been central to each stage of this Youth Grant Funding application.

3. Environmental & Community Implications

Youth Grant Funding will contribute to the continuance and/or improvement of cultural, social and community activity and wellbeing in the community area, the extent of which will be dependent upon the individual project.

4. Financial Implications

Financial provision had been made to cover this expenditure

4.1. An update of the current financial position will be provided at the Area Board meeting.

4.2. All decisions must fall within the Youth Funding allocated to Pewsey Area Board.

1. Legal Implications

There are no specific legal implications related to this report.

2. Human Resources Implications

There are no specific human resources implications related to this report.

3. Equality and Inclusion Implications

Ensuring that Community Area Boards and LYNs fully consider the equality impacts of their decisions in designing local positive activities for young people is essential to meeting the Council's Public Sector Equality Duty.

4. Safeguarding Implications

The Area Board has ensured that the necessary policies and procedures are in place to safeguard children and young people. The Community Youth Officer has assessed this application agreed it meets safeguarding requirements.

5. Applications for consideration

Application ID	Applicant	Project Proposal	Requested
591	Pewsey Community Area Partnership (PCAP)	Pewsey 360 Extreme Fun Day - Wheeled Sports Event	£3872.00
<p>Project Summary In preparation for the reopening of the refurbished Leisure Centre and a new Wheeled Sports Facility to follow, this event is aimed at engaging with young people and their families across the community area to promote healthy activities during a one day event this summer. It further aims to encourage young people to engage with and participate in developing healthy activities at this site. This will be a one-off event whilst the site is still under development. It is intended that a variety of activities will run alongside the Wheeled Sports offer to encourage teamwork and other social skills.</p>			
<p>About your project</p> <ul style="list-style-type: none"> This project supports all three of the JSA priorities of Mental and Emotional Well-being, Positive Activities and Child Poverty as this is free to all participants with transport available and equipment provided. The desire for an event of this type was expressed by several groups of younger teenagers around a year ago at the launch of the East Grafton Half Pipe and following the opening of the BMX dirt Jumps in Pewsey in the Spring this year. It is because we want young people to engage with the new wheeled sports 			

facility that this event is being proposed. Since the plan is to market this event to all the primary schools in the community area plus Pewsey Vale School and St Johns in Marlborough which takes the sixth formers locally and St Francis Prep School. This covers around 1200 to 1500 pupils I hope to attract around 6 to 10 to this event 72 to 150. Few events attract more than 20. However this will attract families so that will increase the numbers. I anticipate around 200 to 300 over the course of the day if the weather is kind.

- This project will be accessible because we will aim to provide minibus transport to those who need it by providing pickup points at the key villages and more rural spots on consideration of a request.
- This event and all the main activities will be free. Participants will have to provide or pay for refreshments.
- Additional activities offered on the day but those not detailed specifically in this bid may be charged for. This might be additional crafts activities that need materials.
- I hope to engage volunteers to help with providing refreshments. I have asked the local Scouts if they would do the catering. I felt that those attending could rotate so they could also take part in the activities and earn Volunteer Rewards for support towards trip for their group. If this is not suitable I will approach other groups and individual volunteers.
- Community involvement has already been shown with the support of the Parish Council for this event as well as discussion with the local Fire Station about a possible family bike ride on the day and the tender being available for younger children to look at nothing confirmed at present.
- Also the minibus driver from another youth group who aims to bring their young people and families to the event before going off to collect others.
- Although the BMX and Skateboarding is not accessible for those who are not mobile I have chosen other inclusive activities in the Arts and Music that do offer participation to those who are disabled or vulnerable. All the organisations that are being paid for their participation are professional organisations who work in the public arena.
- Other community partners who have something to offer that adds value to this event will be carefully considered for participation.
- This event is all about activity community and celebration. It is also an opportunity for those Wiltshire Council officers working on the Leisure Centre and Wheeled Sports Project to engage with the community directly or indirectly and they have been included in the discussions prior to planning this event and this application.
- This proposed project is for the benefit of community across the Vale as a whole but it needed a principle partner to pull the elements together and deliver it. I have costed this project for the maximum effect. Costs can be reduced by having only one ramp either the 3 foot 1920 for beginners or 5 foot the professionals use for bigger demos and tricks at 2388 saving 1680 or 2148 respectively.

Safeguarding

All the organisations involved are professional and have been asked to provide risk assessments insurance and DBS where applicable. Whilst PCAP and the LYN are aware of the safeguarding commitments this is a family event in a public space so volunteers that have youth experience will be chosen to support this. The Chair of PCAP is responsible for safeguarding and has recently attended training.

Monitoring your project

If the attendance is good if young people engage with the activities instead of just being watchers. If more ideas and engagement with the Leisure Centre and wheeled sports facility

takes place when it opens with young people. If those attending leave with a smile and feeling better about themselves and their community and understand that they are valued.

Total Income:

£ Please enter in money format **with pence** but no pound sign or comma or p. Eg 15000.00

Total Expenditure:

£

Surplus/Deficit for the year:

£

Free reserves currently held:

£

Why you can't fund this project from your reserves

Much of the income we hold is for restricted purposes. Those unrestricted funds are used to employ at part time coordinator.

Total Project cost [help](#) £ Please enter in money format **with pence** but no pound sign or comma or p. Eg 15000.00

Total required from £
Area Board

Itemised Expenditure eg Materials help	£	Itemised Income eg Our reserves	£	Tick if confirmed	income
<input type="text" value="Pete Kings Ramps 5.5"/>	£ <input type="text" value="2,388.00"/>	<input type="text" value="Area Board"/>	£ <input type="text" value="3872"/>	<input type="checkbox"/>	
<input type="text" value="NugenteEducation Es"/>	£ <input type="text" value="1080.00"/>	<input type="text"/>	£ <input type="text"/>	<input type="checkbox"/>	
<input type="text" value="Bouverie Hall @£25 p"/>	£ <input type="text" value="200.00"/>	<input type="text"/>	£ <input type="text"/>	<input type="checkbox"/>	
<input type="text" value="Kaya Drums"/>	£ <input type="text" value="204.00"/>	<input type="text"/>	£ <input type="text"/>	<input type="checkbox"/>	
<input type="text" value="Stew ards, Insurance"/>	£ <input type="text" value="1170.00"/>	<input type="text" value="PCAP and other fund"/>	£ <input type="text" value="1170.00"/>	<input type="checkbox"/>	
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<input type="text"/>	£ <input type="text"/>	<input type="text"/>	£ <input type="text"/>	<input type="checkbox"/>	
Total	£ <input type="text" value="5042"/>				

Recommendation of the Local Youth Network Management Group

No unpublished documents have been relied upon in the preparation of this report

Report Author

Name, Ros Griffiths

Email: Ros.Griffiths@wiltshire.gov.uk

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Report to Pewsey Area Board
Date of meeting 9th July 2018 (addition – for urgent consideration)
Title of report Youth Grant Funding

Purpose of the Report:

To consider the applications for funding listed below. Also to note items listed under point five of this report.

Unfortunately the Local Youth Network group were unable to meet on Monday 4th June 2018 as scheduled, it was agreed that the following grant would be considered on line, the following recommendation has been now been made to the Area Board for urgent consideration.

Applicant	Amount requested	LYN Management Group recommendation
PCAP (Pewsey Community Area Partnership)	£3872.00	Award in full

1. Background

The recommendation from the LYN Management Group has been made in accordance with the following guidelines:

- Leaders guidance for Community Area Boards on Positive Activities for Young People
- Positive Activities for Young People local Youth Network Terms of Reference
- Positive Activities Toolkit for Community Area Boards

Young people have considered this application and identified it as a priority for Area Board funding.

2. Main Considerations

- 2.1. Councillors will need to be satisfied that Youth Grant Funding awarded in the 2018/19 year are made to projects that can realistically proceed within a year of it being awarded.
- 2.2. Councillors will need to decide and be assured that young people and the community will benefit from the funding being awarded and the project/positive activity proceeding. The application should meet the identified needs, priorities and outcomes for young people in the areas, as identified in the LYN Needs Assessment and Strategic Plan.
- 2.3. Councillors will need to ensure measures have been taken in relation to safeguarding children and young people.
- 2.4. Councillors will need to ensure that young people have been central to each stage of this Youth Grant Funding application.

3. Environmental & Community Implications

Youth Grant Funding will contribute to the continuance and/or improvement of cultural, social and community activity and wellbeing in the community area, the extent of which will be dependent upon the individual project.

4. Financial Implications

Financial provision had been made to cover this expenditure

4.1. For 2018/19 Pewsey Area Board was allocated £12,715.00

4.2. The Pewsey Area Board Youth Funding balance for 2018/19 is £12,715.00

4.3. All decisions must fall within the Youth Funding allocated to Pewsey Area Board.

If funding is awarded in line with the Local Youth Network recommendation outlined in this report Pewsey Area Board will have a funding balance of £8843.00

5. LYN report

Unfortunately the Local Youth Network group were unable to meet on Monday 4th June 2018 as scheduled, it was agreed that the following grant would be considered on line, the following recommendation has been now been made to the Area Board for urgent consideration

6. Legal Implications

There are no specific legal implications related to this report.

7. Human Resources Implications

There are no specific human resources implications related to this report.

8. Equality and Inclusion Implications

Ensuring that Community Area Boards and LYNs fully consider the equality impacts of their decisions in designing local positive activities for young people is essential to meeting the Council's Public Sector Equality Duty.

9. Safeguarding Implications

The Area Board has ensured that the necessary policies and procedures are in place to safeguard children and young people. The Locality Youth Facilitator has assessed this application agreed it meets safeguarding requirements.

10. Applications for consideration

Application ID	Applicant	Project Proposal	Requested
	PCAP	Pewsey360 BMX/Skateboard and Scoot Summer of Fun	£3872.00
Recommendation of the Local Youth Network Management Group			

To award the full amount towards this project

Conditions of the Grant

None

No unpublished documents have been relied upon in the preparation of this report

Report Author Name, Jan Bowra Locality Youth Facilitator
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Wiltshire Walking Project

Aim:

The project's aim is to help people to become more active by making walking more accessible, fun, and interesting. This report provides an update on the project **{and a request for funding from Pewsey Area Board}**

Executive Summary:

The Community Engagement Manager, along with the Wiltshire History Centre, Public Health Wiltshire, local walking groups and the Open University, is to work in partnership with Ramblers GB to develop a mobile device application that will be launched in Wiltshire through the support of its Area Boards. The application will be available to download on smartphones and it will contain local interactive quality walks in the area.

Alongside this, an application has been submitted to the Heritage Lottery Fund to support the costs of the project and enhance it through the creation and capture of local heritage and history walks.

Benefits:

This project directly addresses both Wiltshire Council's and the **Pewsey Community area's** local priorities including:

- Combating loneliness and isolation
- Encouraging healthy lifestyles
- Tackling obesity
- Improve our mental health
- Provide more activities for older people
- Provide positive activities for young people
- Improving affordable access to arts and cultural activities
- Increasing volunteering and providing skills

Proposal:

- *Development of a digital app for mobile devices.* – Final discussions are taking place with Ramblers GB and it is expected that an agreement will be signed shortly (terms of agreement have been established) to jointly develop a digital app. This will initially be launched and delivered in Wiltshire with the learning and experience being used to provide a template that can be rolled out across the country.

Ramblers GB are seeking to modernise the way they work and have identified funding to develop and maintain a walking app that will include interactive elements such as pictures, text, local waymarks and links to local walking groups.

By partnering with Wiltshire Council's communities team, they can address their need to attract new members through promoting the launch of the app via our community groups and networks.

In return, Wiltshire Council through its Area Boards will receive a digital walking app which it has influenced in its development without the need to pay for it or maintain it. A member of the Communities team will work closely with the Ramblers throughout the development stage to ensure that features such as health metrics are included.

This intention is that the application will:

- ✓ Be free to download and use, even if you are not a member of Ramblers GB
 - ✓ Include the ability to add way marks, pictures and other interesting features
 - ✓ Allow walks to be rated and graded
 - ✓ Link with existing Wiltshire initiatives such as Get Wiltshire Walking.
 - ✓ Be maintained by the Ramblers Association
- *Heritage Lottery Fund (HLF)* – The communities team in partnership with the Wiltshire History Centre are in the process of applying for HLF funding to enable local community groups and parishes to produce local heritage walks which can be uploaded to the app.

It is anticipated that communities who wish to be involved will be supported to run local history projects, collecting stories, memories, photographs and historical artefacts. A toolkit will be created to assist groups taking part. The Wiltshire and Swindon History centre will support this element of the project, using its resources and records. The archives can then be digitised as walks in the App. This will provide a permanent, living legacy for each project. Pilots are in the process of being identified across a range of heritage themes including literature, architecture, landscape, social history and industrial heritage

- *Promote the project* – The project will have national, county wide and local promotion. Your Community Engagement Manager working with local stakeholders and the wider community will run workshops and events, promote the walks and the application, establish links with surgeries, health and wellbeing groups as well as other organisations that can support the project. The outcome that we are looking for is an increase in people regularly walking especially amongst those who are currently inactive.
- *Academic Sponsor* – The Open University will act as academic sponsor for this project, bringing extensive knowledge and learning about the development of digital health solutions. They will also assist with the development of the app and the involvement of users that is planned before launch

Funding:

- *Creation of the digital app* - The funding, including ongoing support and maintenance will be provided by Ramblers GB. A small one-off contribution may be made by the Communities team to ensure that any desired additional features are included.

- *Heritage and history Walks* - The funding for this part of the project will come from the HLF application. If the HLF bid is unsuccessful the main project can still take place but will need to be scaled down and will not include this element
- *Getting People Walking* - Local events, promotion of the app and encouraging walking will mainly be funded by the money provided by the Area Boards. A contribution will also go towards paying for the Open University element.

The total funding for the project across Wiltshire including the heritage Lottery fund is estimated at over £50k with a similar amount to be provided by Ramblers GB to develop and maintain the digital app. This means that approximately £4 is being invested into Wiltshire for every £1 contributed by Wiltshire's Area Boards

Broad Time scales:

A detailed timeframe is being produced that fits with Ramblers GB, Wiltshire Council and the HLF. The project will run from now until the end of summer 2019 with the second year of the HLF funding providing local history projects and walks for an additional year. Below are broad timescales that fit with all parties involved

Task Name	Start Date	End Date	Duration days
Finalise agreement with Ramblers Association	25/06/2018	30/07/2018	35
Submit and apply for HLF funding	01/07/2018	01/10/2018	92
Development of Digital Application	01/11/2018	28/02/2019	119
Development of community toolkit	01/10/2018	28/02/2108	150
Gathering and testing of new walks	01/10/2018	31/03/2019	121
Creation of pilot heritage projects	27/07/2018	06/08/2018	10
Launch of App	01/04/2019	30/04/2019	29
Promotion and local events	01/04/2019	30/09/2019	182
Creation of additional heritage walks	30/09/2019	31/03/2020	183

Recommendation:

That Pewsey Area Board

- I. Notes the report and supports the Wiltshire Walks project as outlined [OR]
- II. Supports the Wiltshire Walks proposal and awards £1,000 towards the costs of the local element of the project.

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Agenda Item 15 – Urgent Items

Pewsey Tourism Film

An application form has been submitted by Susie Brew for an Area Board grant of £2005. NWD have offered to match fund. Total project cost is £4010. The project detail is below and project plan is attached. The new community campus can will be featured in the film.

Project summary

The Filming project will create a TV quality film approximately 3 minutes of the Vale of Pewsey that will promote the area to support the visitor economy as well as being a resource for local groups and organisations to use.

Who will benefit and How will they benefit

This project will create a professionally produced video of the Vale of Pewsey. This has the potential to benefit everyone across the Vale and will be promoted via YouTube and other websites. It will also be available for our members local businesses and other organisations to use. We envisage that Parish Councils and community groups would use it as well as schools and youth groups and that it will across the board increase a sense of civic pride in the area. Once completed PVTP members will be able to use this video as a basis for making their own business video - an opportunity that would not normally be available for small businesses. This professionally made video is all the more important to us because a new route The Great West Way is being promoted internationally and has the potential for The Vale to benefit. This route runs just north of our area and because we unfortunately don't have the funds to become an Ambassador for the Great West Way we can still get coverage for the Vale if we have the right content for them to use. The content will be made up of local actors and so this project will involve the community. In addition we have been offered the services of a professional film maker who likes what we do at the PVTP and last year created videos for Crofton Beam Engines so is offering a generous discount giving us a once in lifetime opportunity to create something that will be used for years and years to come.

How will you monitor this?

We will be able to monitor the benefits by reviewing the use of the video by local organisations parish councils schools businesses and the general public.

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